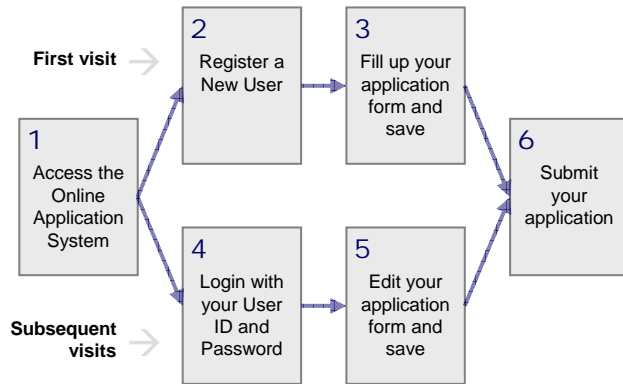# ISIS Quick Reference • Apply Online for Admissions to SMU
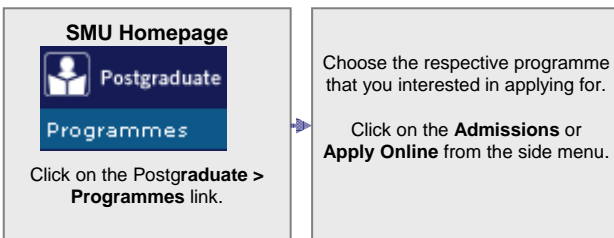
Overview

You can apply for admissions to SMU through the Online Application System. Follow the process flow below to fill up and submit your application:

First visit

| 2 Register a New User | 3 Fill up your application form and save |

| 1 Access the Online Application System |

| 6 Submit your application |

| 4 Login with your User ID and Password | 5 Edit your application form and save |

Subsequent visits

1 Access the Online Application System

You can access the Online Application System from the SMU homepage (**http://www.smu.edu.sg**) by going through the following pages:

SMU Homepage

Click on the Post**graduate > Programmes** link.

Choose the respective programme that you interested in applying for.

Click on the **Admissions** or **Apply Online** from the side menu.

2 4 Register a New User / Login with your User ID and Password

You are required to login using a User ID and Password to access the Online Application System.

Your first time accessing the system…

Click on the **Register a New User** link to create your account. Registration will allow you to fill up the application form, as well as return to complete your form in the future.

Your User ID and Password will be sent to your email address (which you indicated at the registration page) when you click the **Save/Next** button on the first page of the application form. You should provide a valid email address as any messages regarding your application would be sent to the email address.
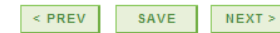
Your subsequent visits to the system…

Login with your User ID and Password to access your saved application form.

3 5 Fill up / edit your application form

All sections inside the application form must be completed before you can submit your application. If you don't have all the information required with you, you can save your application and come back later.

You can save your application form and navigate between the different sections of the form using the buttons at the bottom of the page:

The progress of your application form is indicated at the top of the page, as per example shown below:

6 Submit your application

After you have finished filling up your application, verify your details and choices before clicking on the **I Agree** checkbox. Subsequently, click on the **Submit** button to submit your application. You will get an email acknowledgement immediately to confirm that you have successfully submitted your application.

If you have any enquiry, please contact:

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