



ENG D FEE PAYMENT METHODS

You are strongly encouraged to make payment online via credit card. Please log into the application portal: <https://eservices.smu.edu.sg>, then click on "View Application Status".

In case you are unable to make payment online, below are the alternative payment methods.

Please quote below information when making payment:

Student & Payment Information
Student Name: _____
Purpose: EngD Tuition Fee Payment
Academic Year/Term/Term code: _____
Campus ID#: _____
System ID*: _____
Application No.*: _____
* required for applicants who have yet to be matriculated # for matriculated students only

Below are the various payment modes:

1. Credit Card

Fill up Credit Card Mailer Form (found at the end of this Annex) and submit the scanned copy to SMU Finance office for their processing: <https://ofnsupport.smu.edu.sg/hc/en-us/requests/new>

**If you are not a matriculated SMU student yet, you may use your personal email address when submitting the online request.*

Please include the above "Student & Payment Information" in the email.

2. Cheque / Bank Draft

All cheques shall be made payable to SMU or Singapore Management University in Singapore Dollar only.

Please indicate on back of the cheque our contact number as well as the "Student & Payment information" as mentioned above.

Cheques can be sent to SMU Finance via:

Mail

Level 12 Office of Finance
Singapore Management University
Administration Building
81 Victoria Street, Singapore 188065

Drop Box

You may drop off your cheques or bank drafts in the Finance Drop box located at SMU campus :

- i. Level 1 SMU Administration Building
- ii. Student Services Hub, basement, Li Ka Shing Library

**Please note that the no cash payment is to be dropped into the box itself.*

**Finance personnel will collect the payment and forms from the drop boxes daily.*



3. Telegraphic Transfer

Bank Name: OCBC Bank, OCBC Centre Branch
 Bank A/C Name: Singapore Management University
 Bank A/C No. 501-893721-001
 Bank Code: 7339
 Bank Address: 65 Chulia Street, #09-00 Singapore 049513
 Swift Code: OCBCSGSG

After the transfer is done, please send telegraphic transfer payment slip to SMU Finance office for their processing: <https://ofnsupport.smu.edu.sg/hc/en-us/requests/new>

**If you are not a matriculated SMU student yet, you may use your personal email address when submitting the online request.*

IMPORTANT NOTES :

1. In the Remittance form, Fund Transfer Charges field, select “**OUR** – Remitter to pay all charges”.
2. Please include the above “Student & Payment Information” in the email.

4. Payment Counter

You may also make payment by cheque/bank draft, credit card, debit card or NETS over the counter:

Student Services Hub

Li Ka Shing Library
 70 Stamford Road, #B1-36, Singapore 178901
 Tel: +6828 9696
 Email: sshelps@smu.edu.sg

Opening Hours

Monday to Friday: 10:00 AM to 5:00 PM (excluding lunch time 1pm to 2:30pm and public holidays)



CREDIT CARD PAYMENT FORM

SINGAPORE MANAGEMENT UNIVERSITY

Payment for Tuition Fee by Credit Card (Mail Order)

Name of Student: 	Purpose of Fee: EngD tuition fee/other fees (pls specify) : <hr style="width: 100%;"/>
Academic Year/Term: 	Campus ID/System ID/Application number:

I, _____ (Name of Cardholder),
 agree to pay SGD _____ for the above-mentioned fee by
 charging to my below credit card :

Credit Card Details:	
*Visa/Master Card number: (Please delete where inapplicable) 	Expiry Date: (mm/yyyy)
Signature of Cardholder: 	Date:

This form is not applicable to VISA Electron, Diners, Amex and UnionPay cards.