

Matriculation

All students who have accepted SMU's offer are required to register as students of the University before commencing their studies in **August 2023**.

Please complete the registration formalities (both **Part 1** and **Part 2**) according to the schedule listed below.

Part 1: Online Matriculation

Starts on 12 July 2023, 9am and closes on 21 July 2023, 5pm (Singapore time)

To matriculate online (available only during the window period indicated above), please login to the Applicant's Self Service (<https://eservices.smu.edu.sg>), which is also accessible from the SMU admissions homepage.

You will need to perform the following steps to complete the online matriculation process:

1. **Confirm Personal Data:** Validating/Updating of personal data including Address during study at SMU, Emergency Contact, etc.
[Self Service> Online Matriculation> Confirm Personal Data](#)
2. **Matriculate Online:** Formally register as student of SMU, including acknowledging the indemnity form.
[Self Service> Online Matriculation > Matriculate Online](#)
3. **Activate SMU Computer Account:** Account may only be activated after matriculating online, which is used to access the SMU network resources such as campus email (<http://live.smu.edu.sg>).
[Self Service> Online Matriculation> Activate SMU Computer Account](#)

Please remember your new **SMU User ID and Password**. You will require your SMU computer account to access SMU's network resources such as the student portal OASIS as well as the campus email.

Please check your SMU Email Account frequently so as not to miss out important information from the University. **You must use your SMU Email Account henceforth for future email correspondences.**

4. **Access Online Pre-Term Activities and Info:** Use the newly activated account and login to the **OASIS** (<https://oasis.smu.edu.sg>). Please navigate to **OASIS> Home** to perform a series of online activities and to access information pertinent to newly matriculated students, such as:
 - a. **Upload Student Photograph (Compulsory)** – [Approved](#) photographs will be used for printing onto the SMU Student Card, which will be issued to you during the IDs Verification and Card Collection Day. *Applicants who have uploaded their photograph earlier will not need to re-submit, unless the photograph uploaded earlier does not meet SMU's specification and is rejected. Do note that once the photographs are approved, no changes are allowed.*
[OASIS> Home> Pre-Term Activities and Info> Upload Student Photograph](#)
 - b. **Update Bank Information (Compulsory)**– The purpose is for crediting of funds via interbank Giro into your bank account for reimbursement of claims that you may have during your course of study. PhD Scholars will have to set this up for your stipends payment. For International students, revisit the OASIS to enter your Singapore bank details after you've setup your bank account locally.
[OASIS> Finance & Admin > Fee Matters and Financial Assistance Schemes > Account Inquiry > Maintain Bank Accounts > Add Receiving Bank Account > Fill in the relevant details > Submit](#)

Part 2: IDs Verification and Card Collection

IDs verification starts on 12 July 2023, 9am and closes on 21 July 2023, 5pm (Singapore time); Card collection is on 14 August 2023. Venue: Level 3 Foyer. Please avoid 12noon – 2pm.

ID Verification will be an online process. You will need to upload a selfie of yourself holding your ID document, as a means for Registrar's Office (RO) to confirm your identity. RO will match your selfie against:

- 1) Scanned ID document submitted during admissions
- 2) Student Photo uploaded for admissions/student card printing

Once RO clears you for ID verification, your information will be uploaded into a booking system for you to make an appointment for collection of your SMU student card (also subjected to student photo being approved). Do note that collection is strictly by appointment.